

**KENTUCKY BOARD OF CHIROPRACTIC EXAMINERS**  
**SPECIAL MEETING MINUTES**  
**July 10, 2020**

A special called meeting of the Kentucky Board Chiropractic Examiners was held at the Department of Public Licensing located at 500 Mero Street, Frankfort, KY 40601 and via Zoom on July 10, 2020.

**MEMBERS PRESENT**

Dr. Jeffery Smith  
Dr. Eric Davis  
Dr. James England  
Dr. Kelly Cooper-Henson  
Dr. Chad Henderson

**DEPARTMENT OF PROFESSIONAL LICENSING**

Dr. Michael Newman, Commissioner  
Chessica Nation, Administrative Supervisor  
Tasha Stewart, Board Administrator

**GUESTS**

Jason Luking  
Nick Payne, KAC

**OTHERS**

David Trimble, Legal Counsel  
Josh Winfrey, Auditor's Office  
Adam Gordon, Auditor's Office

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**CALL TO ORDER**

Dr. Smith called the meeting to order at 12:03 p.m.

**MINUTES**

A motion was made by Dr. Davis to approve the minutes from the May 8, 2020 board meeting. Motion seconded by Dr. England, carried.

A motion was made by Dr. England to approve the minutes from the June 26, 2020 board meeting. Motion seconded by Dr. Cooper-Henson, carried.

**FINANCIAL STATEMENT**

The Board reviewed fiscal year 2020 May and June financial statements.

Josh Winfrey and Adam Gordon presented the findings for the board's 2018-2019 financial audit. An unmodified opinion was issued.

**DPL UPDATE**

Dr. Newman advised that the Mayo-Underwood building remains closed with no reopen date set. Dr. Newman also advised that DPL can assist the board in putting together a handbook for current and incoming board members to help with the continuity of procedures.

**LEGAL COUNSEL**

Mr. Trimble plans to file the regulation changes with LRC by July 15.

**OLD BUSINESS**

Dr. England made a motion to approve the drafted teacher continuing education application as presented. Motion seconded by Dr. Henderson, carried.

The board reviewed information concerning an extremity adjusting specialty. No action taken.

## **NEW BUSINESS**

Ms. Stewart and Mr. Trimble will collaborate to find an online jurisprudence class platform.

Dr. Smith made a motion to approve the drafted peer review registry application as presented. Motion seconded by Dr. Davis, carried.

Dr. Henderson made a motion to approve the drafted preceptorship application with modifications. Motion seconded by Dr. England, carried.

The board asked to invite Dr. Jason Goodman of Logan Chiropractic College to the September board meeting to discuss preceptorship expectations and monitoring mechanisms.

Ms. Stewart will draft a letter asking all licensees to submit a copy of their annual business filing with the Secretary of the State to the board no later than August 15, 2020.

## **APPLICATIONS COMMITTEE**

The Applications Committee reported that it is utilizing the PACE precheck program and the application review process is going smoothly.

Ms. Stewart reported a total of 1,080 inactive and active licensees. As of the report run time, 36 chiropractic and 32 peer review registry licensees have not completed their annual renewal. Ms. Stewart will draft a letter to those licensees stating they remain responsible for the 2020 renewal fees.

## **COMPLAINTS COMMITTEE**

19-003 - ongoing

2019KBCE00005 – ongoing

2019KBCE00012 – ongoing

2020KBCE00001 – ongoing

2020KBCE00002 – ongoing

2020KBCE00003 – ongoing

2020KBCE00004 – dismissed

2020KBCE00005 – ongoing

2020KBCE00006 – ongoing

2020KBCE00007 – ongoing

### **MISC:**

15-037 – no action taken

Agreed Order Request – denied

Malpractice Settlement – issue cautionary letter

Advertising Complaint – no action taken

Anonymous Complaint – no action taken

Insurance Charges – refer to OIG

Ohio Complaint – no action taken

A motion was made by Dr. Davis to accept the recommendations of the complaints committee. Motion seconded by Dr. Henderson, carried.

## **TRAVEL AND PER DIEM**


A motion was made by Dr. Smith to approve the following per diem:

- Drs. Cooper-Henson, Davis, England, Henderson, and Smith – July 10 meeting
- Dr. Davis – July 9 (3 hours – regulation changes, applications review, and meeting preparation)
- Dr. England – July 7 (3 hours – meeting preparation) and July 9 (3 hours – meeting preparation and complaints review)

Motion seconded by Dr. Davis, carried.

**ADJOURN**

A motion was made by Dr. Smith to adjourn the meeting at 1:53 p.m. Motion seconded by Dr. Davis, carried.



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Dr. Jeffery Smith, Chair